

## Compliance Schedule Details:

### SS 15/3 – Fire Separations

Please provide the following information with your Building Consent Application - Form 2

(If you need help to complete this form, consult the system provider or an IQP who is registered for the system above)

Applicant Name: .....	Building Name: .....
Site Address: .....	Installation provider: (if known) .....
Existing Compliance Schedule Number(s): (if applicable) .....	Risk / Purpose group: .....
.....	Fire Hazard Category: .....
.....	Total Occupant Load: .....

#### SPECIFIED SYSTEM DESCRIPTION

**Specified systems:** ☐ Existing ☐ New ☐ Modified ☐ Removed

**Type:**

☐ Fire door forming part of a fire separation

☐ Walls forming a safe path within a building

☐ Fire rated floor in a service cupboard.

**Location Plan for exits and records is attached:** ☐ YES ☐ NO

No.	Location	Equipment used (e.g. Doors, collars, wraps etc.)	FRR (Fire rating)
1			
2			
3			
4			
5			
6			
7			
8			

*If needed continue the list on another sheet of paper*

#### STANDARDS (address those items that apply)

Specifically designed solutions do not apply if the system has been installed against a specific Standard(s) / document.

<b>Performance / installation:</b>	<input type="checkbox"/> NZBC C/AS1 – C/AS7, Year: .....	<input type="checkbox"/> Specifically designed solution prepared by a person who, on the basis of experience and qualifications, is competent to do so. (Details provided)
	<input type="checkbox"/> AS/NZS 1905 (Doors only), Year: .....	
	<input type="checkbox"/> Other: .....	
<b>Inspections:</b>	<input type="checkbox"/> NZBC C/AS1 – C/AS7, Year: .....	<input type="checkbox"/> Specifically designed solution prepared by a person who, on the basis of experience and qualifications, is competent to do so. (Details provided)
	<input type="checkbox"/> AS/NZS 1905 (Doors only), Year: .....	
	<input type="checkbox"/> Other: .....	
<b>Maintenance:</b>	<input type="checkbox"/> NZBC C/AS1 – C/AS7, Year: .....	<input type="checkbox"/> Specifically designed solution prepared by a person who, on the basis of experience and qualifications, is competent to do so. (Details provided).
	<input type="checkbox"/> AS/NZS 1905 (Doors only), Year: .....	
	<input type="checkbox"/> Other: .....	

INSPECTIONS, MAINTENANCE AND REPORTING (address those items that apply)		
<b>Minimum inspection and maintenance procedures:</b>	Regular inspection and responsive maintenance will be carried out to ensure the fire separations prohibit the spread of fire and, in the case of fire doors; occupants are not prevented from leaving the building in the event of an emergency.	
<b>Inspection frequency and responsibility:</b>	Depending on the type of installation and its performance standard/document: <input type="checkbox"/> Specifically designed solutions: by IQP only <input type="checkbox"/> Standard /other document: <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Daily by:  <input type="checkbox"/> Monthly by:  <input type="checkbox"/> Six-Monthly by:  <input type="checkbox"/> Annually by:               </div> <div> <input type="checkbox"/> Owner  <input type="checkbox"/> Owner  <input type="checkbox"/> Owner                IQP only             </div> <div> <input type="checkbox"/> IQP  <input type="checkbox"/> IQP  <input type="checkbox"/> IQP               </div> </div>	
<b>Buildings requiring daily maintenance:</b>	<input type="checkbox"/> CS Purpose group <input type="checkbox"/> CL Purpose group <input type="checkbox"/> CO Purpose group <input type="checkbox"/> CM Purpose group <input type="checkbox"/> Building work affecting a Final Exit	<input type="checkbox"/> Risk Group CA
<b>Inspections &amp; Maintenance:</b>	<p><b>Daily/monthly inspections</b>            Fire separations that bound exit ways will be visually inspected for:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Signs of damage or deterioration that could adversely affect their fire resistance function, particularly with respect to closures, exposed fire stopping and surface finish</li> <li><input type="checkbox"/> New penetrations without suitable fire stopping</li> <li><input type="checkbox"/> Doors forming part of an escape route can be opened and are not:               <ul style="list-style-type: none"> <li>• Locked</li> <li>• Barred</li> <li>• Blocked</li> </ul> </li> </ul> <p><b>Six-Monthly / Annual Inspections:</b></p> <ul style="list-style-type: none"> <li>• Doors are not damaged or obstructed</li> <li>• Door leaves or fire shutters close and latch automatically from any position</li> <li>• Double acting doors and double leaf doors stop with the leaves in line with the frame and seals (where fitted) are in contact at meeting stile and/or frame</li> <li>• Door leaves on self-closers shut with an acceptable maximum closing force</li> <li>• Hardware is securely fixed</li> <li>• No unauthorised hardware is attached</li> <li>• Fire doors in exit ways can be opened without keys to allow ready egress from the building at all times</li> <li>• Fire door to frame clearances comply with NZS 4232, or where legally installed to a previous Standard, comply as reasonably practicable to NZS 4232</li> <li>• Manufacturer's label is on the fire door leaf or shutter and frame where installed in accordance with NZS 4232 (and where the door installation has been subject to a building consent, the labels comply with C/AS1 Part 6)</li> <li>• Fusible link/rollers/cables can be activated</li> <li>• Doors or windows are not kept open by methods other than hold-open devices that comply with the Building Code and are in good working order</li> <li>• Doors haven't been relocated without suitable fire separation in the ceiling space</li> <li>• Separations are not damaged or deteriorated in a way that could adversely affect their fire resistance function</li> <li>• Separations do not have new penetrations without suitable fire stopping</li> </ul>	
<b>Reporting:</b>	The owner will keep records of all inspections, maintenance and repairs undertaken in the previous 24 months. These will be recorded in the On-Site Log Book, which will remain on the premises with the most recent compliance schedule, and as a minimum include: <ul style="list-style-type: none"> <li>• Details of any inspection, test or preventative maintenance carried out, including dates, works undertaken, faults found, remedies applied and the person who performed the work.</li> <li>• Form 12A provided annually by the IQP</li> </ul>	