

Compliance Schedule Details:

SS14/2 Signs for SS1 - SS13

SS15/4 Signs for communicating information intended to facilitate evacuation

Please provide the following information with your Building Consent Application - Form 2

(If you need help to complete this form, consult the system provider or an IQP who is registered for the system above)

Applicant Name:

Site Address:

Existing Compliance Schedule Number(s): (if applicable)

Building Name:

Installation provider: (if known)

Risk / Purpose group:

Fire Hazard Category:

Total Occupant Load:

SPECIFIED SYSTEM DESCRIPTION (address those items that apply)

Specified systems: ☐ Existing ☐ New ☐ Modified ☐ Removed

Type:

Signs for one or more of the specified systems 1–13.

☐ SS 2 – sign instruction on how to operate a fire alarm call point

☐ SS 3 – sign showing location of automatic door for accessibility

☐ SS 8 – sign advising not to use the lift in the event of fire

☐ SS 8 – sign indicating the lift's rated load in persons and kilograms

☐ SS 8 – sign showing location of lift for accessibility

☐ SS 12 – international symbol for deafness

☐ SS 13/2 Natural smoke control - operational signage for the ventilator

☐ Other SS and signage: [specify]

Signs to facilitate evacuation :

☐ Exit sign

☐ Directional sign

☐ No exit sign

☐ Other: [specify]

Location Plan for specified systems and records is attached: ☐ YES ☐ NO

No.	Equipment location	Make (Main components)	Model
1			
2			
3			
4			
5			
6			
7			
8			

If needed continue the list on another sheet of paper

Continue on the next page

STANDARDS (address those items that apply)	
Specifically designed solutions do not apply if the system has been installed against a specific Standard / document.	
Performance / installation:	<p>The performance and installation standard are dependent on the specified system the sign relates to. Refer to the following specified system form(s):</p> <p>.....</p> <p>.....</p> <p>.....</p>
Inspections:	<p><input type="checkbox"/> NZ Building Code: F8 – Year:</p> <p><input type="checkbox"/> Compliance Schedule Handbook, page 53-54</p> <p><input type="checkbox"/> Standard relating to one or more of the specified systems 1–13. List Standard(s):</p> <p>.....</p> <p>.....</p> <p>.....</p>
Maintenance:	<p><input type="checkbox"/> Compliance Schedule Handbook, page 53-54.</p> <p><input type="checkbox"/> Standard relating to one or more of the specified systems 1–13. List Standard(s):</p> <p>.....</p> <p>.....</p> <p>.....</p>
INSPECTIONS, MAINTENANCE AND REPORTING (address those items that apply)	
Minimum inspection and maintenance procedures:	Regular Inspection and responsive maintenance will be carried out in accordance with the nominated performance and inspection Standard of the associated system, and to ensure signs remain correctly-positioned and legible and where appropriate ensure the escape route is identified.
Inspection frequency and responsibility:	<p>Depending on the type of installation and its performance standard/document:</p> <p><input type="checkbox"/> Specifically designed solutions: by IQP only</p> <p><input type="checkbox"/> Standard /other document:</p> <p><input type="checkbox"/> Daily by Owner / representative (for Risk group CA / Purpose groups CS, CL, CO, CM)</p> <p><input type="checkbox"/> Monthly by IQP only (for other Risk group / Purpose groups)</p> <p><input type="checkbox"/> Annually by IQP only</p>
Inspections & Maintenance:	<p><input type="checkbox"/> Illuminated signs will be inspected to ensure they are:</p> <ul style="list-style-type: none"> • The correct type • Present and in the right locations • Legible • Performing as required e.g. illuminated signs are illuminating.
<i>Monthly Inspections</i>	
<i>Annual Inspections</i>	<p><input type="checkbox"/> Signs not required to be illuminated will be inspected to ensure they are:</p> <ul style="list-style-type: none"> • The correct type • Present and in the right locations • Legible <p><input type="checkbox"/> Signs required to be illuminated will be tested to ensure they:</p> <ul style="list-style-type: none"> • Remain illuminated in the event of a failure of the main lighting supply, for the same duration as required by Building Code Clause F6 <i>Visibility in Escape Routes</i>.
Specific considerations	<p>SS 12 Audio loops or other assistive listening systems</p> <ul style="list-style-type: none"> • Checks will be made to ensure the following signs or displays are present and in the right locations, where required. • Approved international signage indicating audio loop availability is displayed at entrances to the venue, auditorium, room or area. • A map or a display of the area covered by the audio loop, its location if coverage is limited within the venue, and directions to the indicated area are displayed. • Where counter loops are installed, each counter displays a sign indicating availability. • The transmission channel used for the venue is displayed at the entrances to the venue to allow users to adjust their receivers to the frequency channel in use. <i>Continue on the next page</i>

	<p><i>SS 13/2 Natural smoke control</i></p> <ul style="list-style-type: none"> • Checks will be made to ensure any operational signage for the ventilator is still in place and legible.
Reporting:	<p>The owner will keep records of all inspections, maintenance and repairs undertaken in the previous 24 months. These will be recorded in the On-Site Log Book, which will remain on the premises with the most recent compliance schedule, and as a minimum include:</p> <ul style="list-style-type: none"> • Details of any inspection, test or preventative maintenance carried out, including dates, works undertaken, faults found, remedies applied and the person who performed the work. • Form 12A provided annually by the IQP