

## Compliance Schedule Details:

### SS 10 – Building Maintenance Units

Please provide the following information with your Building Consent Application - Form 2

(If you need help to complete this form, consult the system provider or an IQP who is registered for the system above)

Applicant Name: .....	Building Name: .....
Site Address: .....	Installation provider: (if known) .....
Existing Compliance Schedule Number(s): (if applicable) .....	Risk / Purpose group: .....
.....	Fire Hazard Category: .....
.....	Total Occupant Load: .....

#### SPECIFIED SYSTEM DESCRIPTION (address those items that apply)

**Specified systems:** ☐ Existing ☐ New ☐ Modified ☐ Removed

**Type:** ☐ Gantry hung over the side of a building, secured by a track using a wheeled trolley for positioning  
☐ Travelling ladders  
☐ Other: [specify] .....

**Specified Systems Location Plan attached:** ☐ YES ☐ NO

No.	Equipment location	Make (Main components)	Model
1			
2			
3			
4			
5			
6			
7			
8			
9			

*If needed continue the list on another sheet of paper*

#### STANDARDS (address those items that apply)

Specifically designed solutions do not apply if the system has been installed against a specific Standard(s) / document.

<b>Performance / installation:</b>	<input type="checkbox"/> For suspended access equipment: BS 6037.1, Year: .....	<input type="checkbox"/> Specifically designed solution prepared by a person who, on the basis of experience and qualifications, is competent to do so. (Details provided)
	<input type="checkbox"/> For travelling ladders and gantries: BS 6037.2, Year: .....	
	<input type="checkbox"/> Other: .....	
<b>Inspections:</b>	<input type="checkbox"/> For suspended access equipment: BS 6037.1, Year: .....	<input type="checkbox"/> Specifically designed solution prepared by a person who, on the basis of experience and qualifications, is competent to do so. (Details provided)
	<input type="checkbox"/> For travelling ladders and gantries: BS 6037.2, Year: .....	
	<input type="checkbox"/> Other: .....	

<b>Maintenance:</b>	<input type="checkbox"/> For suspended access equipment: BS 6037.1, Year: ..... <input type="checkbox"/> For travelling ladders and gantries: BS 6037.2, Year: ..... <input type="checkbox"/> Other: .....	<input type="checkbox"/> Specifically designed solution prepared by a person who, on the basis of experience and qualifications, is competent to do so. (Details provided)  <i>Continue on the next page</i>
<b>INSPECTIONS, MAINTENANCE AND REPORTING</b> (address those items that apply)		
<b>Minimum inspection and maintenance procedures:</b>	Regular inspection and testing, and planned preventative maintenance and responsive maintenance will be carried out in accordance with the nominated performance and inspection standard or document to ensure safe and suitable operation.	
<b>Inspection frequency and responsibility:</b>	Depending on the type of installation and its performance standard/document: <input type="checkbox"/> Specifically designed solutions: by IQP only <input type="checkbox"/> Standard /other document: <input type="checkbox"/> Quarterly by IQP only <input type="checkbox"/> Six-monthly by IQP only <input type="checkbox"/> Annually by IQP only	
<b>Reporting:</b>	The owner will keep records of all inspections, maintenance and repairs undertaken in the previous 24 months. These will be recorded in the On-Site Log Book, which will remain on the premises with the most recent compliance schedule, and as a minimum include: <ul style="list-style-type: none"> <li>• Details of any inspection, test or preventative maintenance carried out, including dates, works undertaken, faults found, remedies applied and the person who performed the work.</li> <li>• Form 12A provided annually by the IQP</li> </ul>	