

Compliance Schedule Details:

SS 4 – Emergency Lighting Systems

Please provide the following information with your Building Consent Application - Form 2

(If you need help to complete this form, consult the system provider or an IQP who is registered for the system above)

Applicant Name:	Building Name:
Site Address:	Installation provider: (if known)
Existing Compliance Schedule Number(s): (if applicable)	Risk / Purpose group:
.....	Fire Hazard Category:
.....	Total Occupant Load:

SPECIFIED SYSTEM DESCRIPTION (address those items that apply)

Specified systems are: ☐ Existing ☐ New ☐ Modified ☐ Removed

Type: ☐ Emergency lighting system within the safe or open path of the building to facilitate evacuation.
☐ Emergency lighting installation for identification of the exit ways of a building to facilitate evacuation.

Location Plan for specified systems and records is attached: ☐ YES ☐ NO

No.	Equipment location	Make (Main components)	Model
1			
2			
3			
4			
5			
6			

If needed continue the list on another sheet of paper

STANDARDS (address those items that apply)

Specifically designed solutions do not apply if the system has been installed against a specific Standard(s)/document.

Performance / installation:	<input type="checkbox"/> NZS 6742, Year: <input type="checkbox"/> AS/NZS 2293, Year: <input type="checkbox"/> Other:	<input type="checkbox"/> Specifically designed solution prepared by a person who, on the basis of experience and qualifications, is competent to do so. (Details provided)
Inspections:	<input type="checkbox"/> NZS 6742, Year: <input type="checkbox"/> AS/NZS 2293, Year: <input type="checkbox"/> NZS 6104, Year: (Inspection of a generator that is part of the emergency lighting system)	<input type="checkbox"/> Specifically designed solution prepared by a person who, on the basis of experience and qualifications, is competent to do so. (Details provided) <input type="checkbox"/> Other:

Maintenance:	<input type="checkbox"/> NZS 6742, Year: <input type="checkbox"/> AS/NZS 2293, Year: <input type="checkbox"/> Other: <div style="float: right; text-align: right;"> <input type="checkbox"/> Specifically designed solution prepared by a person who, on the basis of experience and qualifications, is competent to do so. (Details provided) </div> <div style="text-align: right;"><i>Continue on the next page</i></div>
INSPECTIONS, MAINTENANCE AND REPORTING (address those items that apply)	
Minimum inspection and maintenance procedures:	Regular inspection and testing, and planned preventative maintenance and responsive maintenance will be carried out in accordance with the nominated performance and inspection standard or document to ensure effective operation of the emergency lighting for the required duration in the event of a failure of the general lighting system.
Inspection frequency and responsibility:	<input type="checkbox"/> The system is connected to the building's emergency warning system therefore testing of the interface between the two systems will be carried out annually. Depending on the type of installation and its performance standard/document: <input type="checkbox"/> Specifically designed solutions: by IQP only <input type="checkbox"/> Standard / other document: Annually by IQP
Reporting:	The owner will keep records of all inspections, maintenance and repairs undertaken in the previous 24 months. These will be recorded in the On-Site Log Book, which will remain on the premises with the most recent compliance schedule, and as a minimum include: <ul style="list-style-type: none"> • Details of any inspection, test or preventative maintenance carried out, including dates, works undertaken, faults found, remedies applied and the person who performed the work. • Form 12A provided annually by the IQP