

Compliance Schedule Details:

SS 3/1 – Automatic Doors

Please provide the following information with your Building Consent Application - Form 2

(If you need help to complete this form, consult the system provider or an IQP who is registered for the system above)

Applicant Name:	Building Name:
Site Address:	Installation provider: (if known)
.....
Existing Compliance Schedule Number(s): (if applicable)	Risk / Purpose group:
.....	Fire Hazard Category:
.....	Total Occupant Load:

SPECIFIED SYSTEM DESCRIPTION (address those items that apply)

Specified systems:	<input type="checkbox"/> Existing <input type="checkbox"/> New <input type="checkbox"/> Modified <input type="checkbox"/> Removed
Type:	<input type="checkbox"/> Automatic sliding doors. <input type="checkbox"/> Automatic revolving doors. <input type="checkbox"/> Other: [specify]

Location Plan for specified systems and records is attached: ☐ YES ☐ NO

No.	Equipment location	Make (Main components)	Model
1			
2			
3			
4			
5			

If needed continue the list on another sheet of paper

STANDARDS (address those items that apply)

Specifically designed solutions do not apply if the system has been installed against a specific Standard(s) / document.

Performance / installation:	<input type="checkbox"/> NZS 4239, Year: <input type="checkbox"/> AS 4085, Year: <input type="checkbox"/> AS 4290, Year: <input type="checkbox"/> AS 5007, Year:	<input type="checkbox"/> Specifically designed solution prepared by a person who, on the basis of experience and qualifications, is competent to do so. (Details provided) <input type="checkbox"/> Other:
Inspections:	<input type="checkbox"/> NZS 4239, Year: <input type="checkbox"/> AS 4085, Year: <input type="checkbox"/> AS 4290, Year: <input type="checkbox"/> AS 5007, Year:	<input type="checkbox"/> Specifically designed solution prepared by a person who, on the basis of experience and qualifications, is competent to do so. (Details provided) <input type="checkbox"/> Other:
Maintenance:	<input type="checkbox"/> NZS 4239, Year: <input type="checkbox"/> AS 4085, Year: <input type="checkbox"/> AS 4290, Year: <input type="checkbox"/> AS 5007, Year:	<input type="checkbox"/> Specifically designed solution prepared by a person who, on the basis of experience and qualifications, is competent to do so. (Details provided) <input type="checkbox"/> Other:

INSPECTIONS, MAINTENANCE AND REPORTING (address those items that apply)

Minimum inspection and maintenance	Regular inspection and testing and planned preventative maintenance and responsive maintenance will be carried out in accordance with the nominated performance and inspection standard/document to ensure:
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procedures:	<p style="text-align: right;"><i>Continue on the next page</i></p> <ul style="list-style-type: none"> • Safe, suitable operation of the system • Occupants are not prevented from leaving the building in the event of an emergency • People with disabilities can gain access to the internal space of the building. 	
Inspection frequency and responsibility:	<p>Depending on the type of installation and its performance standard/document:</p> <p><input type="checkbox"/> Specifically designed solutions: by IQP only</p> <p><input type="checkbox"/> Standard /other document:</p> <p style="padding-left: 40px;"><input type="checkbox"/> Daily: by Owner / representative</p> <p style="padding-left: 40px;"><input type="checkbox"/> Monthly: by IQP only</p> <p style="padding-left: 40px;"><input type="checkbox"/> Annually: by IQP only</p>	
Buildings requiring daily maintenance:	<p><input type="checkbox"/> CS Purpose group</p> <p><input type="checkbox"/> CL Purpose group</p> <p><input type="checkbox"/> CO Purpose group</p> <p><input type="checkbox"/> CM Purpose group</p> <p><input type="checkbox"/> Building work affecting an Access Controlled Door</p>	<p><input type="checkbox"/> Risk Group CA</p>
Inspections & Maintenance:		
<i>Daily/Monthly inspections</i>	<p>Doors will be inspected to ensure they can be opened and that they are not:</p> <ul style="list-style-type: none"> • Locked • Barred • Blocked 	
<i>Annual Inspections</i>	<p>The following inspections will be carried out when appropriate:</p> <ul style="list-style-type: none"> • Auto door controller operation • Activation devices • Safety devices • Hanger brackets & bolt fixings • Wheels • Anti-rise rollers • General condition of door leaves and hardware • Alignment & clearance of doors • Glazing & vision panel to door leaves and over lights • Floor guides • Operation of any doorway illumination • Visibility of strongly contrasting visual strip to leading edge 	
<i>Annual Tests</i>	<p>In addition to the inspections, the following will also be tested for effective operation:</p> <ul style="list-style-type: none"> • Electrical & mechanical lock • Battery back up • Brake settings • Panic breakout or fail safe devices • Interface between automatic doors and the buildings emergency warning system • Motion pick up of sensors at shallow angles • Door timing (it should remain open for at least 5 seconds) 	
<i>Maintenance</i>	<p>The following will be carried out during inspections as required:</p> <p><input type="checkbox"/> Adjust belt or chain tension</p> <p><input type="checkbox"/> Adjust brake settings</p> <p><input type="checkbox"/> Replace sticky, noisy or non-round wheels</p> <p><input type="checkbox"/> Clean track & wheels with moist cloth</p> <p><input type="checkbox"/> Recharge back up batteries when power is below specified levels</p>	
Reporting:	<p>The owner will keep records of all inspections, maintenance and repairs undertaken in the previous 24 months. These will be recorded in the On-Site Log Book, which will remain on the premises with the most recent compliance schedule, and as a minimum include:</p> <ul style="list-style-type: none"> • Details of any inspection, test or preventative maintenance carried out, including dates, works undertaken, faults found, remedies applied and the person who performed the work. • Form 12A provided annually by the IQP 	