

Form 11

Application for amendment to compliance schedule

Section 106, Building Act 2004

The building

Street address of building: [for structures that do not have a street address, state the nearest street intersection and the distance and direction from that intersection]

Legal description of land where building is located: [state legal description as at the date of application and, if the land is proposed to be subdivided, include details of relevant lot numbers and subdivision consent]

Building name: [insert building name]

Location of building within site/block number: [include nearest street access]

Level/unit number: [insert level/unit number]

Current, lawfully established, use: [include number of occupants per level and per use if more than 1]

The owner

Name of owner: [include preferred form of address, eg, Mr, Miss, Dr, if an individual]

*Contact person: [insert contact name]

Mailing address: [insert mailing address]

Street address/registered office: [insert street address/registered office]

Phone number: Landline: [number]

Mobile: [number]

Daytime: [number]

After hours: [number]

Facsimile number: [number]

Email address: [insert email address]

Website: [website address if applicable]

Evidence of ownership: [copy of certificate of title, lease, agreement for sale and purchase, or other document showing full name of legal owner(s) of the building]

†Agent

†Name of agent: [only required if application is being made on behalf of the owner]

*Contact person: [insert contact name]

Mailing address: [insert mailing address]

Street address/registered office: [insert street address/registered office]

Phone number: Landline: [number]

Mobile: [number]

Daytime: [number]

After hours: [number]

Facsimile number: [number]

Email address: [insert email address]

Website: [website address if applicable]

Relationship with owner: [state details of the authorisation from the owner to make the application on the owner's behalf]

First point of contact for communications with the council: [state full name, mailing address, phone number(s), facsimile number(s) and email address(es)][§]

Application

I request that the compliance schedule for the above building be amended as follows:

Specified system	Amendment	Reason
[specified system requiring amendment]	[amendment required]	[state why amendment is required to ensure that the specified system meets the performance standards]

Attachments

Copy of existing compliance schedule

Signature of ^{||}[owner/agent on behalf of and with the authority of the owner]

Date: [insert date]

*Delete if the owner is an individual.

[†]Delete this section if the application is not being made on behalf of the owner.

[‡]Delete if the agent is an individual.

[§]Contact details must be in New Zealand.

^{||}Delete if inapplicable.