


# Removal/ Demolition Processing Checklist

<b>Processor Name:</b>	<b>Building Consent No.</b>		
<b>Building Act</b>			
Owners approval for BC ensure that any private or confidential information is blanked out or removed	P	F	N/A
PIM issued? (subject to conditions)	P	F	N/A
Section 37 notice issued?	P	F	N/A
Sec 67 - Is the building consent subject to a waiver or modification? Sign off by TL/ MBS, condition BC, create information notice, advise Chief Executive, MBIE.	P	F	N/A
Check council records <ul style="list-style-type: none"> <li>Pre-approval records</li> <li>Land features (consent notices/hazards)</li> <li>Previous plans against those submitted (unlawful work in existing building)</li> <li>Live complaints in system (Ozone)</li> </ul>	P	F	N/A
<b>General</b>			
Signed declaration form completed acknowledging applicant responsibilities	P	F	N/A
Site plan with building clearly defined (geyserview plan may be acceptable for minor projects) (Plans should include any safety precautions, hoardings, fences, gantries etc)	P	F	N/A
<b>F5 - Construction and Demolition Hazards</b>			
Construction and demolition hazards (demonstrate how access is to site is to be restricted where unauthorized access is possible or members of the public are in close proximity)	P	F	N/A
<b>E1 - Surface Water</b>			
Disconnection of services (services identified and the means of disconnection)	P	F	N/A
<b>G13 - Foul Water</b>			
Disconnection of services (services identified and the means of disconnection)	P	F	N/A
<b>P = Pass = Compliance with the Building Code</b> <b>F = Fail = Non-compliance with the Building Code – further information required</b> <b>N/A = Considered but Not Applicable to this Project</b>			
<b>Alternative Solutions – Reasons for Decisions and or other considerations (ANARP or Section 112)</b>			

## GRANTING BUILDING CONSENT

Sign the application form to grant the building consent once satisfied on reasonable grounds that if the building work was

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to be constructed in accordance with the approved documents, then compliance with the Building Code will be met.