



**NGATI WHAKAUE GIFTED RESERVES
PROTOCOL MEETING**

Meeting between Pukeroa Oruawhata Trust and Rotorua District Council
to be held in Committee Room 2, Rotorua District Council
on Wednesday 19 November 2014 at 2pm

Chairperson: Her Worship the Mayor

Councillors and Trustees:	Cr Maxwell Mr S Harris Mr D Tapsell	Cr Sturt Mr P Kingi Mr J Aratema	Mr A Wilson Mr M Short
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Quorum: 6

AGENDA

1.	APOLOGIES	<u>Page</u>
2.	PREVIOUS MINUTES.....	2
3.	MATTERS ARISING FROM THE MINUTES	
4.	SMART FUTURES – REBECCA BURTON (PRESENTATION)	
5.	TE ARAWA SOLDERS MEMORIAL RESTORATION	5
6.	CBD GARDENS AND OPEN SPACES IMPROVEMENTS AND ONGOING MANAGEMENT.....	7
7.	POTENTIAL COUNCIL DEVELOPMENTS FOR KUIRAU PARK.....	10
8.	GENERAL BUSINESS	

G Williams
Chief Executive

MINUTES OF NGATI WHAKAUE GIFTED RESERVES PROTOCOL COMMITTEE MEETING
HELD ON THURSDAY 10 APRIL 2014 AT 1PM
IN COMMITTEE ROOM 2, ROTORUA DISTRICT COUNCIL

PRESENT: Mayor Steve Chadwick (Chairperson)
Cr Charles Sturt, Rotorua District Council
Mr Alec Wilson, Pukeroa Oruawhata Trust representative
Mr Malcolm Short, Pukeroa Oruawhata Trust representative
Mr Pihopa Kingi, Pukeroa Oruawhata Trust representative
Mr Jackie Aratema, Pukeroa Oruawhata Trust representative
Mr Murray Patchell, Pukeroa Oruawhata Trust representative/Deloitte
Mr Peter Faulkner, Pukeroa Oruawhata Trust representative/Deloitte

APOLOGIES Absent: Mr Mauriora Kingi, Director Kaupapa Maori
Cr Trevor Maxwell, Rotorua District Council
Mr Stuart Harris, Pukeroa Oruawhata Trust representative
Mr David Tapsell, Pukeroa Oruawhata Trust representative

STAFF PRESENT: Mr Garry Page, Manager Parks and Recreation
Mr Robert Atkinson, Parks Assets & Planning Manager
Mrs Yvette Van Vliet, Administrator Shared Services

Mayor Chadwick welcomed everyone to the meeting. A karakia was given by Mr Bishop Kingi.

1. **APOLOGIES**

The Committee resolved

That the apologies from Mr Mauriora Kingi, Cr Trevor Maxwell, Mr Stuart Harris and Mr David Tapsell (for absence) be received.

Mr Wilson/Mr Short
CARRIED

2. **MINUTES OF THE PREVIOUS MEETING**

The Committee resolved

That the minutes of the previous meeting held on 6 December 2013 be confirmed as a true and correct record.

Mr Wilson/Mr Aratema
CARRIED

3. MATTERS ARISING FROM PREVIOUS MINUTES

- 3.1 No. 4 – Process for the Transfer of Gifted Reserve (Part Centennial Park) back to Ngati Whakaue – Mr Patchell advised that copies of the leases for all organisations located on Gifted Reserves had been received.

4. UPDATE – PROGRESS ON RETURN OF ROTORUA THERMAL HOLIDAY PARK LAND

The Committee resolved

That the report as tabled ‘Update – Progress on Return of Rotorua Thermal Holiday Park Land’ be received.

Mr Wilson/Cr Sturt
CARRIED

Point 6.4 Authority – Mr Patchell queried the reasoning for consultation. Mr Page explained that this is a legislative requirement of the Reserves Act, and dispensation would need to be sought from the Crown. The report is due to be presented at the next Strategy Policy & Finance Committee meeting on 21 May 2014.

The Committee resolved

That at the next Strategy, Policy & Finance Committee meeting agreement be made to approach the Crown for dispensation, so that public consultation need not occur. A letter to be written to the Minister of Conservation seeking dispensation to consult on the Thermal Holiday Park with the understanding between Crown and Pukeroa Oruawhata Trust on 1 April 2008 that return of titles of reserves held by the Crown and Rotorua District Council be returned to Pukeroa Oruawhata Trust on behalf of Ngati Whakaue, with the proviso that public use and purpose remain.

Cr Sturt/ Mr Wilson
CARRIED

5. REMOVAL OF TOTEM POLE, GOVERNMENT GARDENS

The Committee resolved

1. That the report ‘Removal of Totem Pole, Government Gardens’ be received; and
2. That the decommissioning and subsequent removal of the Kwagiulth Totem Pole, Government Gardens be endorsed.

Mr Short/Cr Sturt
CARRIED

Mr Marc Spijkerbosch has notified Mr Tony Hunt (the carver) regarding the decommissioning of the Totem Pole and has also started working on a process for decommissioning works in the future, making sure all protocols are followed. Ngati Whakaue is to be consulted prior to any replacement of the Totem Pole. Mr Alec Wilson requested a copy of Mr Hunt’s response.

6. **POSSIBLE RELOCATION OF ROTORUA CONTINUING CARE TRUST (WHARE AROHA) TO KUIRAU PARK**

The Committee resolved

1. That the report 'Possible Relocation of Rotorua Continuing Care Trust (Whare Aroha)' be received;
2. That the Committee resolves to support in principle the relocation of Rotorua Continuing Care Trust to the southern carpark of the Rotorua Aquatic Centre.

Mr Wilson/Mr Short
CARRIED

- Recommendation 3.3 – “That the Committee endorse the appointment ofto a working group to be established” has been put on hold, awaiting confirmation of who the representative for Pukeroa Oruawhata Trust will be.
- Mayor Chadwick explained the concept of the new Dutch-designed retirement village (for care of the elderly) and stated this would be a first of its kind in New Zealand, with the aim of providing hospital services as well. The Rotorua Continuing Care Trust (RCCT) have also looked at a private piece of land that is available in Ngongotaha but the cost commercially for this is too high.
- Cr Sturt stated that when he first moved the resolution, he understood this land was not part of Ngati Whakaue Reserves Protocol agreement. Mr Page explained this land was purchased by Rotorua District Council in the 1960's at the going market rate, which was incorporated into Kuirau Park.

7. **GENERAL BUSINESS**

- 7.1 Beppu – Jigoku Thermal Kitchen – Mayor Chadwick explained the concept of this thermal kitchen stating it could be a future commercial opportunity. To be discussed further with Pukeroa Oruawhata members prior to the next Ngati Whakaue Gifted Reserves Protocol Committee meeting.
- 7.2 Mayor Chadwick thanked Mr Bishop Kingi for speaking at the Airport Open Day (provided a history of Rotorua). After some discussion it was decided that Mayor Chadwick approach Mr Mauriora Kingi to arrange for several panels that depict the history of Rotorua to be erected at the airport permanently (location yet to be decided).

The meeting was closed with a karakia by Mr Bishop Kingi.

The meeting closed at 2.05pm

ROTORUA DISTRICT COUNCIL

Mayor
Members
NGATI WHAKAUE GIFTED RESERVES PROTOCOL COMMITTEE

TE ARAWA SOLDIERS MEMORIAL RESTORATION

Report prepared by: Robert Atkinson, Open Spaces Operations Advisor
Report reviewed by: Debbie Cossar, Research Advisor
Report approved by: Jean-Paul Gaston, Strategy & Partnerships Group Manager

1. PURPOSE

The purpose of this report is to inform the members of the protocol committee about the proposal to restore the Te Arawa Soldiers Memorial.

2. RECOMMENDATION 1

That the report 'Te Arawa Soldiers Memorial Restoration' be received.

3. BACKGROUND

The Rotorua District WW100 Commemorations Committee has been established to oversee events & projects that commemorate WWI (2014-2019). The Committee is chaired by Mayor Steve Chadwick and includes representatives from the RSA, Rotorua District Council, the Rotorua Museum, the Ngati Whakaue Education Endowment Trust, the 28th Maori Battalion B Company Trust and our local schools.

The Committee has decided that restoring the Te Arawa Soldiers Memorial in the Government Gardens and researching and promoting its unique history to the community would be a fitting way to commemorate Rotorua's contribution to WWI. Other projects currently underway are the establishment of a Field of Remembrance in the Government gardens and an educational research competition for school children that is being in part sponsored by the Ngati Whakaue Education Endowment Trust.

The Committee is currently consulting with Iwi and has so far gained verbal and written support for the restoration of the Te Arawa Soldiers Memorial from the members of the RSA and Te Arawa Returned Services League, who sit on the Committee. The Committee has also made presentations to the Te Arawa Pukenga and the Te Arawa Returned Services League. A further presentation to the Lakes Trust will take place during November. The Rotorua District Council is supporting this community project by investing staff time researching the memorial, by funding the compilation of a full conservation plan and by taking an administrative role.

The Committee intends to seek funding for 2/3rds of the project from the Lotteries World War One Commemorations, Environment and Heritage Committee, with the other 3rd being sought from Rotorua District Council and Community funders. (i.e. RECT and First Sovereign Trust).

The General Manager of NZMACI has viewed the remnants of the 8 original tekoteko (8 beating hearts of Te Arawa), and 4 "wheku form" tekoteko that surrounded the memorial and is currently preparing a quote to carve (and potentially cast in bronze) replacement carvings that will take their inspiration from the original tekoteko. A second quote for the replacement of the carvings has also been requested from another local carver.

Until 1936 the memorial also included a life-sized carving of Rangitahi, remnants of which are now held by the Museum in storage. Further consultation with iwi will be required to determine if and how Rangitahi should be reinstated.

The Committee is looking forward to providing further information on the project to the Pukeroa Oruawhata Trust (POT) and will be asking POT for their written support of the project and if possible, some financial support in the form of a grant.

A presentation will be given at the meeting in support of this report.

ROTORUA DISTRICT COUNCIL

Mayor
Members
NGATI WHAKAUE GIFTED RESERVES PROTOCOL COMMITTEE

CBD GARDENS AND OPEN SPACES IMPROVEMENTS AND ONGOING MANAGEMENT

Report prepared by: Rob Pitkethley, Sport and Recreation Manager

Report reviewed by: Dave Foster, Performance and Delivery Group Manager

Report approved by: Geoff Williams, Chief Executive

1. **PURPOSE**

To inform the Gifted Reserve Protocol Committee of processes Council staff are undertaking to meet the level of service requirements for the CBD gardens and Open Spaces and how this will be sustained within the current requirements across all of the Council's Open Spaces.

2. **RECOMMENDATION 2:**

1. **That the report 'CBD Gardens and Open Spaces improvements and Ongoing Management' be received.**
2. **That the Committee acknowledges the measures being put in place to address improving standards in these areas.**

3. **BACKGROUND**

Kuirau Park, the Government Gardens and the Lake Front Reserve are nationally significant parks that together with the CBD inner city gardens make up the Council's premier open spaces. These open spaces have the highest level of service standards in the District and are managed by the Open Spaces team with the physical work undertaken by Rotorua Contracting (RC).

The NRB CommuniTrac Surveys measure ratepayer's satisfaction with the levels of service the Council provides for service and facilities supplied to residents. The most recent survey was carried out in late May 2014 and showed that 95% of respondents were very/fairly satisfied with the beautification and landscaping of the Rotorua District. This performance measure was similar to the 2013 year (96%) and has remained relatively consistent for the last six years. This survey provides a District-wide measure so does not account for specific open spaces.

Recently the inner city garden and park maintenance has been highlighted as being below that required to present these premium garden and open space areas at the desired level of service to meet Council and public expectations. Increased efforts in Kuirau Park over the last two months have improved these gardens to an accepted level of service in many areas, although more work away from the central parts of the Park are still required. Deficiencies in meeting the level of service in the Government Gardens and the CBD Gardens and footpaths have also been identified and addressed, but it is clear that a higher standard is required across all of these premier open spaces. This report outlines the changes that have been made to address these deficiencies and how a higher level of service will be sustained.

4. DISCUSSION

a) Identified reasons for decline

Recent Council, staff and public comments have identified that the maintenance of Council's premier CBD open spaces and gardens are falling below the expectations of residents. The Open Spaces Team agree that the quality and appearance of these premier spaces has not been up to the high standards that have previously been set. The reasons identified for this decline include: resourcing changes and budgetary constraints deferring work without an appropriate action plan to address these changes when they occurred, a decreased level of communication between RDC operational areas and supervision across and within RC crews, and some lack of clarity on operational responsibilities after staff changes.

b) Corrections and lifting the quality of the open spaces

In early September discussions with the Executive Team, Open Spaces and Rotorua Contracting instigated an increase in maintenance activities in Kuirau Park, Government Gardens and the CBD gardens. This increased effort was resourced by shifting Rotorua Contracting resources from other areas and working with the Property and Investment Team to escalate renewals and maintenance programmes. This is all being managed within existing budgets by reprioritising the workload in other areas. This may result in a change in the amount of work done in other spaces that are being managed above their project specifications, but the required level of service set for these areas will be the minimum standard retained.

c) Sustaining new standards

i) Improved communication.

The RDC Open Spaces team will work more closely with Rotorua Contracting Parks Operations teams to plan longer and shorter term work programmes with regular meetings on site in the key gardens and the inner city. The project specifications for maintenance of vegetation assets are also being reviewed and this will provide a clearer guideline on the standard of service required for the premier open space areas. The Open Spaces team has also recently started using a new Park Audit system that provides a consistent scoring methodology for evaluating maintenance and reporting back to Rotorua Contracting Teams. These communication improvements will enable the Open Spaces and Rotorua Contracting teams to work more effectively together and have already been implemented in the CBD gardens, Kuirau Park and the Government Gardens.

ii) Increasing efficiency and productivity.

Rotorua Contracting have since mid-October changed their Parks Operations crews to incorporate some key supervisory positions in the Government Gardens, Kuirau Park and CBD crews. The crews have also developed specific area work programmes and will be supported by larger horticultural teams when key activities are required. Rotorua Contracting are also working towards having a roving crew available for specific incident type jobs that will not affect base levels of service at other locations. These changes should improve the efficiency and productivity of the various RC crews and enable them to sustain the higher baseline that has been established in the premier open spaces.

iii) Prioritising key open space areas.

It is important to understand that the effort redirected to lift the baseline standards will be restricted to these premier open spaces to ensure resourcing is available to continue to manage the District's other open spaces at the acceptable level of service. To expand it into other areas will require greater resourcing.

iv) Resourcing changes in future.

Possible disposal of excess Council land in the future may free up resources to either raise standards on existing open spaces or manage newly acquired open spaces.

v) Matrix management.

The matrix management system whereby any one process is not dependant on just one designated person being responsible for ensuring that component of work is completed should provide the coverage required at all times. This process is bedding in effectively across Council and as it improves

communication across sections such as open spaces, property and roading, etc. This will provide a better and timelier service to deal with identified problems in these premiere open spaces.

5. ATTACHMENTS

None.

ROTORUA DISTRICT COUNCIL

Mayor
Members
NGATI WHAKAUE GIFTED RESERVES PROTOCOL COMMITTEE

POTENTIAL COUNCIL DEVELOPMENTS FOR KUIRAU PARK

Report prepared by: Rebecca Cray, Landscape Architect
Report reviewed by: Rob Pitkethley, Sports and Recreation Manager
Report approved by: Dave Foster, Group Manager Performance and Delivery

1. PURPOSE

The purpose of this report is to inform the members of the protocol committee at an early stage of Council's visions and potential future development plans for Kuirau Park.

2. RECOMMENDATION 3

- 1. That the report 'Potential Council Developments for Kuirau Park' be received.**
- 2. That the Committee support in principle the overall concept of the potential developments for Kuirau Park**

3. BACKGROUND

The proposed development plans for Kuirau Park aim to make this reserve the western anchor of our Inner City, Government Gardens, Lakefront area by increasing activity and recreational opportunities, particularly targeted towards family activities that would suit the local and tourist markets.

Rotorua District Council's intentions and priorities for the next year mean Council could be looking to complete the joint cycleway/walkway connection and feature gardens to link with the completed development of the cycleway from Ngongotaha and the proposed inner city cycle route.

Two other major developments proposed are the spa development and the Beppu Onsen Community Kitchen. Both of these developments are at the concept stage. These are projects that we will be requiring external investment in order to proceed and to be able to confirm a timeframe.

A presentation by Council's Landscape Architect will be given at the meeting.

4. ATTACHMENTS

None.