APPLICATION FOR REFUND
PROPERTY/WATER RATES

CONDITIONS OF REFUND

1. Refunds are paid by direct credit to the original payment account or a nominated bank account only — cash or cheque refunds are not available.
2. Provide electronic proof of the bank account to be refunded. This must be the account used for the original payment and must clearly show:
   - Bank Logo - Bank Account Number - Bank Account Name
3. The applicant must supply evidence of any change of name at the time of application.
4. If one owner claims the full refund, the written consent of the other owner must be provided.
5. If we receive the completed Refund Form prior to the 15th of the month. Payments are usually made 20th of the month. Please note this may vary depending on the complexity of your request.

Date _____ Valuation no. / WB no._____

Owner's name/s_____

Refund to _____

(Where either different to above or originating bank account all owners must sign application)

Email/Postal address: _____ Ph _____

Bank account no (Attach bank deposit slip as verification - See Condition Number 2)

Reason for request: _____

_____

Amount requested: $_____

Owner/s signature/s_____ _____

(If requested via email attach the email)

Office Use Only	
Confirmed Refund Amount	
Authorised Officer	

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