

ROTORUA LAKES COUNCIL

Te Kaunihera o ngā Roto o Rotorua



Form 15 APPLICATION FOR CERTIFICATE FOR PUBLIC USE Section 363A, Building Act 2004

*PREMISES/*PART OF PREMISES

Description of *premises/*part of premises for which certificate is sought: [identify the building in which the premises or part of the premises are located and describe those premises or that part of the premises. If appropriate, provide plans or diagrams that clearly delineate the premises or part of the premises.]

BUILDING WORK AFFECTING *PREMISES/*PART OF PREMISES

Building *consent number/*consent numbers: _____

Issued by: _____

THE APPLICANT (PERSON WHO OWNS, OCCUPIES, OR CONTROLS PREMISES)

Name of applicant: [include preferred form of address, eg, Mr, Miss, Dr, if an individual] _____

†Contact person: _____

Mailing address: _____

Phone number: Daytime: _____ After hours: _____

Facsimile number: _____ Email address: _____

The applicant is the person who *owns/*occupies/*controls the premises.

‡ The owner's name and address is: [state owner's name and address] _____

§ AGENT

Name of agent: [only required of application is being made on behalf of the owner, occupier, or person in control of premises]

_____ Contact person: _____

Mailing address: _____ Phone number: _____

Daytime: _____ After hours: _____ Facsimile number: _____

Email: _____ Relationship to *owner/*occupier/*person in control of premises: [state details of authorisation from the *owner/*occupier/*person in control of premises to make the application on the person's behalf] _____

APPLICATION

I confirm that no code compliance certificate has been issued for the building work.

It is intended to permit members of the public to use the *premises/*part of the premises described above for the following purposes and in the following circumstances: [describe purposes and circumstances]

Members of the public can use the *premises/*part of the premises described above safely because: [state reasons for statement, and include any precautions taken to protect the public, information on any specified systems in the premises or part of the premises, and the management of any special risks (eg, means of escape from fire) on site (provide information in attachments, if necessary)]

The personnel who carry out the building work are as follows: [if known, list names, addresses, phone numbers, and (where relevant) registration numbers]

Plans showing area of the premises or that part of the premises to where accessible by the public

Commissioning certificates of relevant specified systems to ensure Publics safety

IQP Engagement or records of "Specified System's" being audited

I request that you issue, under the section 363A (2) of the Building Act 2004, a certificate for public use for the premises or the part of the premises described above.

Signature of

[*owner/*occupier/*person in control of premises/*agent on behalf of, and with the authority of, the *owner/*occupier/*person]

Name of person signing: _____ Date: _____

COUNCIL USE ONLY

Approved:/Declined _____ Name: _____

Signature: _____ Date: _____

Amount of fee paid: \$ _____ Date paid: _____ Receipt # _____

ATTACHMENTS

The following conditions are attached to this application:

- Plans and diagrams showing the premises or part of the *premises/*part of the premises described above.
- Evidence of IQP engagement
- Draft Compliance Schedule