ROTORUA LAKES COUNCIL
Te Kaunihera o ngā Roto o Rotorua

Taonga o te Whenua
KAWERAU
TREASURE OF THE LAND
|DISTRICT COUNCIL

Form 6A

Memorandum from licensed building practitioner: Record of building work

Section 88, Building Act 2004

THE BUILDING
Street address of building: _____   _____   _____

THE PROJECT
Building consent number: _____

THE OWNER
Name: _____   Address: _____   _____   Phone : _____ or Mobile: _____   Email: _____ Fax: _____

RECORD OF WORK THAT IS RESTRICTED BUILDING WORK

Work that is restricted building work	Description	Carried out/ supervised
[Tick]	*[If necessary, describe the restricted building work]*	*[Specify whether you carried out this design work or supervised someone else carrying out this design work]*
Primary structure		
Foundations and subfloor framing ☐		☐ Carried out ☐ Supervised
Walls ☐		☐ Carried out ☐ Supervised
Roof ☐		☐ Carried out ☐ Supervised
Columns and beams ☐		☐ Carried out ☐ Supervised

Primary structure cont'd

Bracing	☐		☐ Carried out ☐ Supervised
Other	☐		☐ Carried out ☐ Supervised

External moisture management systems

Damp proofing	☐		☐ Carried out ☐ Supervised
Roof cladding or roof cladding system	☐		☐ Carried out ☐ Supervised
Ventilation system for example, subfloor or cavity)	☐		☐ Carried out ☐ Supervised
Wall cladding or wall cladding system	☐		☐ Carried out ☐ Supervised
Waterproofing	☐		☐ Carried out ☐ Supervised
Other	☐		☐ Carried out ☐ Supervised

Note: continue on another page if necessary.

ISSUED BY:

Name: _____

LBP number: _____

Class(es) licensed in: _____

Plumbers, Gasfitters and Drainlayers Registration Number [if applicable]: _____

Mailing address: _____

_____

Street address or registered office: _____

_____

Phone No: Landline: _____   Mobile: _____

                    Daytime: _____   After hours: _____

                    Fax: _____

Email address: _____   Website: _____

DECLARATION

I_____ *[name of practitioner]*

carried out or supervised the restricted building work recorded on this form.

Signature: _____

Date: _____