

# ROTORUA LAKES COUNCIL

Te Kaunihera o ngā Roto o Rotorua



## Form 2 Amendment

## APPLICATION TO AMEND BUILDING CONSENT

### Section 45, Building Act 2004

(this application must be approved before proposed work is commenced)

#### 1. THE BUILDING

Building Consent Number: \_\_\_\_\_

Owner: \_\_\_\_\_

Street address of building: \_\_\_\_\_

#### 2. CONTACT DETAILS FOR ANY REQUESTS FOR FURTHER INFORMATION

Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ or Mobile: \_\_\_\_\_

Email: \_\_\_\_\_ Fax: \_\_\_\_\_

#### 3. PROJECT [must include 2 copies of any plans/specifications]

Brief description of the amendment *(full description of amendments to be completed on page 2)*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If this amendment is to a project identified as “restricted building work” then provide:

a) A completed form 2A (Memorandum from licensed building practitioner) included with application. Yes ☐ No ☐ N/A ☐

b) Has this amendment been designed by a LBP whom holds the appropriate design class? Yes ☐ No ☐ N/A ☐

If this amendment prescribed as an “Owner Builder” project then provide:

a) A completed “Statutory declaration as to owner builder building status” included with application. Yes ☐ No ☐ N/A ☐

Complete and attach an appropriate vetting checklist.

Additional area: \_\_\_\_\_ m<sup>2</sup> *[to be completed if original area is increased]*

Applications to initial this section as complete: \_\_\_\_\_

#### 4. FORMAL DECLARATION

This amendment to this Building Consent is submitted by me as the owner of the property/or as the authorised agent as identified on the original Building Consent Application Form 2 *[delete which does not apply]*.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Estimated value that this consent will affect the original value of work? \$ \_\_\_\_\_

*[Please identify if the value is increased or decreased clearly! Include GST and labour]*

#### 5. DOCUMENTS SUBMITTED [Please list all documents submitted to council as an amendment]

|  |
|--|
|  |
|  |
|  |
|  |
|  |
|  |

#### 6. DESCRIPTION OF AMENDMENT TO APPROVED DOCUMENTS

Please identify on amended plans any changes by outlining with a cloud

*[number these accordingly to help with a clear understanding of all work being amended and list below]*

Page number and/or  
location within specs

|          |  |
|----------|--|
| 1) _____ |  |
| 2) _____ |  |
| 3) _____ |  |
| 4) _____ |  |
| 5) _____ |  |
| 6) _____ |  |
| 7) _____ |  |
| 8) _____ |  |
| 9) _____ |  |
|          |  |

#### 7. RESTRICTED BUILDING WORK(residential building work affecting structure or weather tightness)

Will the building work include any restricted work? Yes ☐ No ☐ *[please ✓]*

If Yes, provide the following details of all licensed building practitioners who will be involved in carrying out or supervising the restricted building work *[If these details are unknown at the time of the application, they must be supplied before the building work begins]*.

| Name | Licensing class | Licensed building practitioner number<br><i>[or registration number if treated as being licensed under section 291 of Building Act 2004]</i> | Particular work carried out or supervised |
|------|-----------------|----------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|
|      |                 |                                                                                                                                              |                                           |
|      |                 |                                                                                                                                              |                                           |
|      |                 |                                                                                                                                              |                                           |
|      |                 |                                                                                                                                              |                                           |

Note: Continue on another page if necessary

## 8. BUILDING PRACTITIONERS

No change from original Building Consent Application Form 2 [please ✓] ☐

[Complete only if there is to be a change in tradesman / LBP's]

Specify Practitioners: \_\_\_\_\_

Business/name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone : \_\_\_\_\_ Mobile: \_\_\_\_\_ After hours: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_ LBP or Reg. No.: \_\_\_\_\_

Specify Practitioners: \_\_\_\_\_

Business/name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone : \_\_\_\_\_ Mobile: \_\_\_\_\_ After hours: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_ LBP or Reg. No.: \_\_\_\_\_

Please attach separate sheets if extra room is required to identify changes from the building consent

## 9. THE PROPOSED BUILDING WORK WILL AFFECT THE FOLLOWING BUILDING CODE CLAUSES

[If in doubt use the original building application form for an example or go to [www.dbh.govt.nz](http://www.dbh.govt.nz) and search code clauses]

No Building Code Clauses differ from original Building Consent Application Form 2 [please ✓] ☐

| CLAUSE<br>[Which of the following clauses will be involved in the proposed building work?] e.g. NZBC Clause B1 Structure. | MEANS OF COMPLIANCE<br>[Refer to the relevant compliance document(s) or detail of alternative solution in the plans and specifications] e.g. NZ standard, engineer design or an Acceptable Solution. | PROPOSED INSPECTIONS<br>[State means of inspections. Note PS4 or certificate may be required] e.g. council, engineer or other. |
|---------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------|
| NZBC Clause                                                                                                               |                                                                                                                                                                                                      |                                                                                                                                |
| NZBC Clause                                                                                                               |                                                                                                                                                                                                      |                                                                                                                                |
| NZBC Clause                                                                                                               |                                                                                                                                                                                                      |                                                                                                                                |
| NZBC Clause                                                                                                               |                                                                                                                                                                                                      |                                                                                                                                |
| NZBC Clause                                                                                                               |                                                                                                                                                                                                      |                                                                                                                                |
| NZBC Clause                                                                                                               |                                                                                                                                                                                                      |                                                                                                                                |
| NZBC Clause                                                                                                               |                                                                                                                                                                                                      |                                                                                                                                |

## 10. NEW CERTIFICATE OF TITLE REQUIRED

Yes ☐ No ☐

## 11. WAIVER/MODIFICATION TO NZ BUILDING CODE REQUIRED FOR FOLLOWING PARTS OF CODE

I do not require a modification nor a waiver as part of this application to amend Building Consent [please ✓] ☐

Description of waiver / modification \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Supporting documentation attached as follows: [please list] \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## 12. CHANGE OF USE NZ Building Act 2004 Section 114, 115

Will this amendment result in a change of use from the original Building Consent? *[please ✓]* Yes ☐ No ☐

Will the change of use result in the need to include / remove a specified system? *[please ✓]* Yes ☐ No ☐

*If yes please complete COMPLIANCE [Specified Systems] box on page 4.*

Please attach separate sheets if extra room is required to identify changes from the building consent

## 13. COMPLIANCE [Specified Systems]

Does this amendment involve an alteration / installation or removal of a specified system? Yes ☐ No ☐

No change to the specified systems identified in the original building consent *[please ✓]* ☐

| Specified Systems prescribed by Building Act 2004 Compliance Schedule Handbook 25 May 2007 | Removed<br>Altered<br>New |
|--------------------------------------------------------------------------------------------|---------------------------|
| SS                                                                                         |                           |
| SS                                                                                         |                           |
| SS                                                                                         |                           |
| SS                                                                                         |                           |

Please attach separate sheets if extra room is required to identify changes from the building consent

## COUNCIL USE ONLY

ESTIMATED EFFECT TO VALUE OF ORIGINAL BUILDING COST | VALUE OF ORIGINAL BUILDING COST | NEW TOTAL VALUE

\$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

|                              |          |                  |             |
|------------------------------|----------|------------------|-------------|
| Lodgement fee                | \$ _____ | Date paid _____  | Rec # _____ |
| Technical Processing         | \$ _____ | Granted by _____ |             |
| Industry Levy (MBIE)         | \$ _____ | Signature _____  |             |
| Industry Levy (BRANZ)        | \$ _____ | Date _____       |             |
| Inspection                   | \$ _____ | Issued by _____  |             |
| Compliance Schedule          | \$ _____ | Signature _____  |             |
| Peer Review                  | \$ _____ | Date _____       |             |
| _____                        | \$ _____ | _____            |             |
| _____                        | \$ _____ | _____            |             |
| <b>Total balance payable</b> | \$ _____ |                  |             |

PIM to be reissued? Yes ☐ No ☐ *[if PIM to be reissued please sign below]*

Processor's Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_