

ROTORUA LAKES COUNCIL

Te Kaunihera o ngā Roto o Rotorua

ASBESTOS CONTAINING MATERIAL (ACM) DECLARATION

1. THE BUILDING [if item is not applicable put N/A in the space]

Street address of building:

Legal description of land where building is located: Lot _____ DP _____ Site area _____ m²

Sec _____ Block _____

Building name: _____ Valuation No: _____

Location of building within site/block number: *[Include nearest street access]*

Number of levels: *[Above & below ground]*

Level/Unit No: _____ Floor area: _____ (sq m) *[Indicate area affected by the building work]*

2. Name of “COMPETENT PERSON” COMPLETING THIS DECLARATION

Name: _____ Phone No: _____

Mailing address: _____ Mobile: _____

Email: _____

Qualification to be considered a “competent person” under the H&S (Asbestos) Regulations 2016

3. ASBESTOS CONTAINING MATERIAL [Only where effected by the proposed building work]

		ACM present
Subfloor	Framing and linings (Enclosed subfloor sheets	☐ Yes ☐ No ☐ Undetermined
	Electrical services	☐ Yes ☐ No ☐ Undetermined
	Hydraulic services (Drains, gully traps and vent pipes)	☐ Yes ☐ No ☐ Undetermined
	Insulation material (Underfloor or pipe lagging)	☐ Yes ☐ No ☐ Undetermined
	Membrane material	☐ Yes ☐ No ☐ Undetermined
	Old stored building material or litter?	☐ Yes ☐ No ☐ Undetermined
	Other _____	☐ Yes ☐ No ☐ Undetermined
	Other _____	☐ Yes ☐ No ☐ Undetermined
	Other _____	☐ Yes ☐ No ☐ Undetermined
	Other _____	☐ Yes ☐ No ☐ Undetermined
Exterior	Claddings and flashings	☐ Yes ☐ No ☐ Undetermined
	Soffit and/or fascia	☐ Yes ☐ No ☐ Undetermined
	Roof tiles/sheeting and gutters	☐ Yes ☐ No ☐ Undetermined
	Electrical Services (Fuse boards etc)	☐ Yes ☐ No ☐ Undetermined
	Skylights and manhole frames	☐ Yes ☐ No ☐ Undetermined
	Membrane materials (Gutters, decking and flashings)	☐ Yes ☐ No ☐ Undetermined
	Hydraulic services (Down pipes, drains and vent pipes)	☐ Yes ☐ No ☐ Undetermined
	Flue pipes, roof ventilators and terminal vents	☐ Yes ☐ No ☐ Undetermined
	Other _____	☐ Yes ☐ No ☐ Undetermined
	Other _____	☐ Yes ☐ No ☐ Undetermined
Interior	Substrate and linings	☐ Yes ☐ No ☐ Undetermined
	Floor coverings (Vinyl, tiles etc)	☐ Yes ☐ No ☐ Undetermined
	Paint finish (Walls and ceilings)	☐ Yes ☐ No ☐ Undetermined
	Plumbing (inc Hot water cylinders)	☐ Yes ☐ No ☐ Undetermined
	Insulation Material	☐ Yes ☐ No ☐ Undetermined
	Fixtures (Toilet seat/cistern – bath tiles)	☐ Yes ☐ No ☐ Undetermined
	Ceiling tiles and/or plaster stipple/textured coated ceilings	☐ Yes ☐ No ☐ Undetermined

Note: This Table is not a comprehensive list of possible elements containing Asbestos.

Rotorua Lakes Council has made this checklist to guide the home Owner, Project Designer or Project Manager with a means to identify any possible Asbestos Containing Materials that will be affected during the Building Consent Process

Note: DEFINITION OF CLASS A ASBESTOS CONTAINING MATERIAL

When dry, an ACM is considered friable (Class A) if it can be crumbled, pulverized, or reduced to powder by hand pressure. If it can't, it's considered non-friable ACM (Class B)

4. UNDERTERMINED ELEMENTS – [Laboratory Tested]

Where the previous field has been marked as undetermined and the proposed building work will affect this possible ACM (Asbestos Containing Materials) these elements/materials must be tested for ACM!

The following elements are those that had been tested and found to be Asbestos Containing Materials.

The following elements are those that had been tested and found NOT to be Asbestos Containing Materials.

5. OUTCOME OF ASBESTOS SURVEY

Is the total area of non-friable Asbestos (affected as a result of this Building Consent) greater than 10m²? ☐ Yes ☐ No
(Licensed Asbestos Remover must be engaged)

Is a Non-licensed Asbestos Contractor to be engaged to remove less than 10m² of Class B non-friable Asbestos
Asbestos Containing Materials? ☐ Yes ☐ No

Is there any Class A Asbestos Containing Materials (ACM) on the property or the building and
are these ACM's to be affected as a result of the proposed building works? ☐ Yes ☐ No
(Licensed Asbestos Remover must be engaged)

If the answer is **YES** to any of the above prompts then an Asbestos Management plan is required in accordance with NZ
Health and Safety at Work (Asbestos) Regulations 2016

Asbestos Management plan is completed and is included within this Building Consent application. ☐ Yes ☐ No

Please Note: If an Owner/Builder is to undertake the removal of the Asbestos then they must remove and dispose of all
Asbestos Containing Material in accordance with the Health and Safety Act 2015 and provide the "Disposal Certificate" to
Council before Inspections by Council may be arranged.

6. ASBESTOS CONTAINING MATERIALS [ACM]

I, [name] _____ believe on reasonable grounds that this declaration
can be relied on by Council for compliance with both the NZ Building Act 2004 and the Health and Safety Act 2015 when
processing the Building Consent application and undertaking Inspection on the building work.

Signature: _____ Date: _____

The signature is that of the ☐ Owner or the; ☐ Licensed Assessor or Competent Person on behalf of and with the
approval of the Owner.

7. ADMINISTRATION [Council Use Only]

Place a copy of this Declaration Form and any supporting documentation into the Building Inspectors Polly wallet

☐ Yes ☐ No