

8.2 MAYOR AND COUNCILLORS MEMBERSHIP OF NOT-FOR-PROFIT ORGANISATIONS POLICY

Date Adopted	Next Review	Officer Responsible
6 March 2019	1 December 2019	Manager, Corporate Planning & Governance

Policy Purpose:

To define Rotorua District Council’s relationship with not-for-profit groups and organisations in Rotorua, and to outline the nature of the role the Mayor and Councillors fulfil on these groups.

Policy:

- A. That when the Mayor or Councillor(s) represents RDC on not-for-profit groups, it is as an ex-officio member only. Ex officio is defined here as: attending meetings of the Trust, participating in discussions, and abstaining from formal voting at meetings of the Trust.
- B. That if the Mayor or a Councillor is an ex-officio/trust member of a Trust, they withdraw/abstain from voting at RDC meetings on decisions that would benefit the trust e.g. RDC grant committee discussion. However, they may speak in support of the Trust they represent.
- C. That elected members act as a link between the not-for-profit groups/organisations/trusts whose meetings they are attending and Rotorua District Council (RDC). In this link role, the focus is communication. That is: arranging for the minutes from meetings to be captured within RDC’s filing system, if they are not already, and sharing decisions of RDC with the groups, as appropriate.
- D. That any new requests for Mayor or Councillor Representation as trustees on not-for-profit trusts, groups or organisations, be declined.
- E. That the following Rotorua based organisations are accepted as the definitive list of not-for-profit groups who will have an elected member presence, as an ex-officio representative of RDC.
 - i. Civic Arts Trust
 - ii. Arts Rotorua Charitable Trust
 - iii. Drive wise Rotorua Trust
 - iv. Rotorua Charitable Christmas Parade Trust
- F. That the following Rotorua based organisations are accepted as the definitive list of not-for-profit groups who will have an elected member presence, as a trustee representative of RDC.
 - i. QE Hospital Trust
 - ii. Rotorua Community Youth Centre Trust

- G. That the not-for-profit groups with a Councillor serving as a trustee is reviewed at the next local body election in 2013, with the aim of moving Council representation from trustee to ex officio.