

Workshops

From time to time council will hold workshops. The purpose of a workshop or briefing is to prepare councillors with the appropriate background and knowledge to make robust decisions for their communities, and to allow discussion among and between elected members and council staff. Workshops are part of an educative phase of the council’s decision making process. Workshops cannot be used to make final decisions, as final decisions and resolutions cannot lawfully be made outside the context of a properly constituted meeting.

It is intended that all workshops are open to the public in accordance with requirements of the LGA 2002, that ‘....a local authority should conduct its business in an open, transparent and democratically accountable manner....’

The reasons for excluding the public from a workshop are detailed in Section 7 of the Local Government Official Information Meetings Act 1987.

The table below provides information on whether a session is open or closed to the public and if closed, the reason for this decision.

Rotorua Lakes Council workshops

Date/Time /Venue	Duration	Title of workshop & workshop notes	Workshop outline	Open / closed workshop	Councillor attendance
11 September 2024 1pm-3pm	3 hours	Inner City Planner workshop	The purpose of this workshop is to provide Councillors with information on inner city planning.	Open	
10 September 2024 1pm-4.30pm	3 hours	District Licensing Committee workshop	The purpose of this workshop is to provide Councillors with information on recent changes that have been made to the licensing process in the Sale and Supply of Alcohol Act 2012 and the impact on Council processes.	Open	
29 July 2024	1.5 hours	Briefing on Māori Wards Bill	The purpose of this briefing is to update Councillors on the Māori Wards Amendment Bill.	Open	
25 July 2024 1pm-4.pm	3 hours	Museum exhibition workshop	Purpose of the workshop is to provide an update to elected members on the progress of the Museum Exhibition. The workshop will provide an overview of the concept and proposed detail design.	Confidential for the reasons of: <ul style="list-style-type: none">Holding information to carry out, without prejudice or disadvantage, commercial activities.Prevent the disclosure or use of official information for improper gain or improper advantage.	
10 July 2024 11.30am-12.30am	1 hour	Accessibility Policy At this workshop Councillors were provided with information on the current status of accessibility in Rotorua and the perceptions of stakeholders	The purpose of the workshop is on the development of an accessibility policy, including initial community engagement, best practice and potential scope of policy.	Open	Mayor Tania Tapsell, Deputy Mayor Sandra Kai Fong, Cr Gregg Brown, Cr Karen Barker, Cr Rawiri Waru, Cr Trevor Maxwell, Cr Robert Lee, Cr Don Paterson, Cr Conan O’Brien, Cr Fisher Wang

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		<p>obtained via focus groups/survey/LTP submissions.</p> <p>Councillors were updated on the process to develop an Accessibility policy and advised that the policy when developed would come back to a Council meeting for adoption.</p> <p>Councillors questions included:</p> <ul style="list-style-type: none">• What were the perceptions of accessibility in Rotorua?• Requests for information about specific facilities.• Questions about universal access standards.• Council’s role as a leader I regard to disseminating information.• If local businesses are becoming more accessible.• Current accessibility requirements for events.• Government funding options to support delivery.			<p>Apologies</p> <p>Cr Lani Kereopa</p>
17 May 2024 10am-12pm RLC Council Chamber	2 hours	<p>Te Arawa Partnership Agreement workshop</p> <p>At this workshop RLC councillors and Te Tatau o Te Arawa board members discussed the recommendations from the Te Arawa Partnership Working Party and identify timeframes going forward to inform the Terms of Reference.</p>	<p>This is an opportunity for the Te Arawa Partnership Agreement review findings and recommendations going forward to be traversed by both the Te Tatau o Te Arawa Board and Rotorua Lakes Council elected members before any decisions are made.</p>	Open	<p>Andrew Moraes (CE, RLC), Leo Watson, (Coordinator), Mayor Tania Tapsell, Deputy Mayor Sandra Kai Fong, Cr Gregg Brown, Cr Karen Barker, Cr Rawiri Waru, Cr Lani Kereopa, Cr Trevor Maxwell,</p> <p>Te Tatau o Te Arawa James Hamiora (Chair), Te Taru White, Kiri Potaka-Dewes, Jude Pani (Manahautū), Roku Mihinui, Tiwhai Wetini, Jenny Riini</p> <p>Apologies Cr Robert Lee, Cr Don Paterson, Cr Conan O’Brien, Mariana Vercoe, Kahutapeka Ututaonga, Rangitiaria Tibble, Anaru Te Amo</p>
13 March 2024 1pm –3.30pm RLC Council Chamber	2.5 hours	<p>Draft Development Contributions Policy workshop</p>	<p>The purpose of the workshop is to provide information to councillors about the Draft Development Contributions Policy prior to the council meeting on 27th March 2024.</p> <p>Development Contributions It is recognised that development, especially new development, creates a cost to the district to build and maintain new local roads, footpaths, wastewater, water and stormwater systems and open space.</p>	Closed	<p>Mayor Tapsell, Cr Karen Barker, Cr Gregg Brown, Cr Lani Kereopa (via zoom), Cr Robert Lee, Cr Conan O’Brien, Cr Don Paterson, Cr Fisher Wang</p> <p>Apologies Deputy Mayor Sandra Kai Fong, Cr Trevor Maxwell, Cr Rawiri Waru</p>

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			<p>A development contributions policy puts the cost of providing additional infrastructure needed to accommodate the demand arising from development directly on those who benefit ie the developers.</p> <p>In 2022, Council re-introduced a Development Contributions Policy in anticipation of further growth in the district. Alongside this growth requirement is the understanding of the level of infrastructure investment required to support the growth. The revised Draft 30 Year Infrastructure Plan and funding of growth projects from the Government provides the opportunity to revise assumptions and calculations in the formation of a Draft Development Contributions Policy. When completed it shall be consulted on alongside the LTP 2024-34.</p>		
29 February 2024 2pm – 4.30pm RLC Council Chamber	2.5 hours	RLC/BOPRC Joint Workshop – LTP 2024-2034	<p>This workshop is an opportunity for RLC and BOPRC elected members to present an overview of their draft LTP 2024-2034 consultation documents.</p> <p>The livestreamed workshop provides an opportunity for the residents and ratepayers of Rotorua and the wider BoP to view the workshop, hear more about the RLC and BoPRC long term plans and receive important information should they wish to participate in the consultation.</p>	Open	Apologies: Cr Sandra Kai Fong
28th February 2024 2 – 4pm RLC Council Chamber	2 hours	LTP workshop – Capital funding programmes and introduction to property rating revaluations		<p>Closed</p> <p>Confidential for the reasons of:</p> <ul style="list-style-type: none">• Holding information to carry out, without prejudice or disadvantage, commercial activities.• Prevent the disclosure or use of official information for improper gain or improper advantage.	<p>Mayor Tania Tapsell, Cr Karen Barker, Cr Gregg Brown, Cr Lani Kereopa (via zoom), Cr Robert Lee, Cr Conan O’Brien, Cr Don Paterson, Cr Fisher Wang, Cr Rawiri Waru</p> <p>Apologies Cr Sandra Kai Fong, Cr Trevor Maxwell</p>