

Application to Operate an Amusement Device

Civic Centre, 1061 Haupapa Street, Private Bag 3029, Rotorua Mail Centre, Rotorua 3046
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Rotorua Lakes Council is the operating name of Rotorua District Council

Amusement Devices Regulations 1978

Applicant name and contact details

Name of Applicant:						
Name of Business:						
Applicant Address:						
Phone:		Mobile:				
Email address:						
Type of Amusement device:				Registration No.		
Address of Operation:						
Date and Hours of Operating Device:	Date/Time From:		Date/Time To:			
Name of Operator (If different from owner):						
Address of Operator:						
Requested Date of inspection:		Time of inspection:				

Prescribed Fee (Amusement Device Regulations 1978)

Permit for operation for the first seven days (or part thereof)	First Device	1	@ \$	11.50	= \$	11.50
	No. of Additional Devices		@ \$	2.30	= \$	
Permit for each Device for a further period of seven days (or part thereof)	First Device		@ \$	1.15	= \$	
	No. of Additional Devices		@ \$	1.15	= \$	
			Site Inspection Fee			
			Total Payable (Inc GST)			

Signature

I/We certify that having regard to the situation in which the device(s) is(are) erected, it can be operated without danger to persons operating it, using it or in the vicinity. The Certificate of Registration and required fee is attached to this application.

Applicant

Date

Important information

Permit fee

The fee for an Application for Permit to Operate an Amusement Device is set pursuant to section 11(6) of the Amusements Devices Regulations 1978.

Site Inspection Fee

The Site Inspection Fee is set pursuant to Section 12 of the Local Government Act 2002.

Where a charge is inadequate to enable Council to recover its actual and reasonable costs in respect of the matter concerned, Council may require the applicant to pay a charge to cover the costs incurred by Council.

Amusement Device Regulations 1978

Section 11 of the Amusement Device Regulations 1978, "Local Authority permit" states:

- (2) *A local authority to which an application for a permit is made shall, before issuing it, cause the site and device to be inspected by the local authority engineer or some other competent person.*
- (3) *Every person inspecting an amusement device pursuant to subclause (2) of this regulation shall have regard to whether:*
 - (a) *The ground on which the device is erected is capable of supporting it without risk of subsidence.*
 - (b) *There is sufficient clearance between any part of the device and any fixed or moving objects in its vicinity to prevent injury to any person when the device is in operation.*
 - (c) *Such protective fences or barriers as the local authority may require are erected.*
 - (d) *In all other respects, the erection and proposed operation of the device complies with the local authority's bylaws.*

Checklist

- A copy of your certificate from Work Safe
- A copy of application for a permit to operate an Amusement device
- License fee

RLC Fees and Charges

For the applicable fees, please visit www.rotorualakescouncil.nz

Cash/Eftpos

1. Cash and Eftpos payments can only be made in person at the Rotorua Lakes Council Civic Centre

Direct Credit

2. Pay into bank account no. 02 0412 0234516 00
3. In the 'Reference' field, write **COMPLIANCE/AMUSEMENT DEVICE** and your **TRADING NAME** in the code field
4. Enter the date of deposit and your payee name below:

Date of deposit

Payee Name

Credit Card

Credit card payments can only be made in person at the Rotorua Lakes Council Civic Centre or by phoning council on (07) 348 4199