

Non Habitable Building Processing Checklist

Ref: CP 05
Ver: 12
Issued: 23 April 2020
IT-642366
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Processor Name:	ent No.			
Building Act		Comments/ reason for decision		
PIM issued? (subject to conditions)	Р	F	N/A	
Sec 26-28 Warnings and Bans	Р	F	N/A	
Sec 36 - Has a Development Contribution Notice been attached to the PIM?	Р	F	N/A	
Section 37 notice issued?	Р	F	N/A	
Sec 67 - Is the building consent subject to a waiver or modification? Sign off by TL/ MBS, condition BC, create information notice, advise Chief Executive, MBIE.	Р	F	N/A	
Sec 72 - Is land subject to natural hazards? (<i>Erosion</i> , Falling Debris, Inundation, Subsidence, Slippage) Sign off by TL/ MBS, condition BC, notify appropriate authority for lodgment on title.	Р	F	N/A	
Sec 75 - Is the building constructed on 2 or more allotments? Condition BC; notify appropriate authority for lodgment on title. If there are no party walls, or the allotments have been amalgamated, exempt from section 75 Certificate.	Р	F	N/A	
Sec 84 –LBP's or Owner Builder/Designer listed for Restricted building Work (complete separate checklist and create information on property file where owner involved in design or construction)	Р	F	N/A	
Sec 112 – Alteration to existing building Cannot reduce compliance with code – record additional considerations at rear of checklist if necessary	Р	F	N/A	
Sec 112 (2) Where work wouldn't proceed if compliance with the code was required – the ability to grant is possible where improvement to attributes that relate to MOE from fire and access and facilities for the disabled outweigh any non compliance with the relevant provisions of the code	Р	F	N/A	
Sec 113 - Specified intended life? Condition BC, create information notice.	Р	F	N/A	
Sec 115 – Does this application involve a change of use? Comply ANARP with all provisions of building code when changing to household unit. In all other cases ANARP with provisions that relate to means of escape, protection of other property, sanitary facilities, structural performance, fire rating and or access and facilities for disabled.	Р	F	N/A	
Site plan mirrors that of C.T. and location of existing building similar to G.V?	Р	F	N/A	
Specification	Comments/ reason for decision			
Job specific specification	Р	F	N/A	
Durability B2				
Durability considerations	Р	F	N/A	

Ground Works / Siting / Site Preparation B1,B	Comments/ reason for decision			
Distances to boundaries & other buildings on the site	Р	F	N/A	
Special features of land or ground conditions (Engineer Design)?	Р	F	N/A	
Is wind zone correctly specified for the site?			N/A	
Contours on site plan	Р	F	N/A	
Silt/ SW runoff mitigated to adjacent property	Р	F	N/A	
Footing/ Foundation/ Floor B1,B2,E2				Comments/ reason for decision
Footing size, depth in ground	Р	F	N/A	
Reinforcing size and cover (mesh and perimeter)	Р	F	N/A	
Masonry block work	Р	F	N/A	
Tanking to foundation walls, drainage (intl/ extl)	Р	F	N/A	
Up lift for posts (calculations for volume of footing)	Р	F	N/A	
Floor height above finished ground level	Р	F	N/A	
Hard fill detailed (< 600 mm in depth)	Р	F	N/A	
DPM detail	Р	F	N/A	
Shrinkage Control Joints	Р	F	N/A	
Sub floor bracing calculations and layout	Р	F	N/A	
Pile size, grade and treatment	Р	F	N/A	
Bearer size, span grade and treatment	Р	F	N/A	
Sub floor fixings		F	N/A	
Joist size, span grade and treatment (solid blocking etc)			N/A	
Timber flooring thickness and ground clearance	Р	F	N/A	
Wall Framing B1,B2	Comments/ reason for decision			
Bottom plate fixings	Р	F	N/A	
Framing treatment/ grade	Р	F	N/A	
Framing setout appropriate for the cladding system?	Р	F	N/A	
Stud height, size & spacing in relation to wind zone correct?	Р	F	N/A	
Top plate, lintel fixings / connections for uplift	Р	F	N/A	
Lintel size & grade	Р	F	N/A	
Bracing/Walls/Roof B1,B2				Comments/ reason for decision
Wall bracing elements & fixings identified & detailed	Р	F	N/A	
Wall bracing schedule, calculations & distribution			N/A	
Roof Bracing (space, plane or ceiling plane)	Р	F	N/A	
Roof Framing B1,B2		Comments/ reason for decision		
Buildable truss layout/ design statement			N/A	
Treatment of structural members			N/A	
Do rafter spacing, spans, size & grade,			N/A	
Beam, spans & sizes (hip, valley, ridge, verandah)			N/A	
Purlin spacing's, span, size, grade,	Р	F	N/A	
Roof framing fixings (truss, purlin beams, rafters etc)	Р	F	N/A	

Document Set ID: 1363240 Version: 35, Version Date: 06/08/2007

Roof (Joben, profile and pilch P F N/A Roofing underlay (spreaders over concrete filed roof, requirement for ant-ponding bids + 17") Roofing underlay (spreaders over concrete filed roof, requirement for ant-ponding bids + 17") Roofing underlay (spreaders over concrete filed roof, requirement for ant-ponding bids + 17") Roofing underlay (spreaders over concrete filed roof, requirement for ant-ponding bids + 17") Roof cladding & Roofing Bace provided for the hips, ridges, valleys, aprions & barges? Type of cladding Bace P F N/A Exterior Cladding Bace P F N/A Building wrap specified appropriate & compatible with cladding, (air barrier) Refer & Z. Table 23. Flore filed provided for window & door openings P F N/A Internal and external corner details are provided P F N/A Internal and external corner details are provided P F N/A Internal and external corner details are provided P F N/A Internal and external corner details are provided P F N/A Internal and external corner details are provided P F N/A Roofing under the provided for the provided of the provided for control for hardstand areas)? Stormwater Drainage E1 External gutters (capacity per down pipe/m2 roof) P F N/A Comments/ reason for decision External gutters (capacity per down pipe/m2 roof) P F N/A Provided area per sook note - quitance - min 900dia x 12" N/A Control of fire spread C1-6 Risk Group identified (AS1 only applies to outbuildings associated with a develing), Fire safety systems. Occupancy numbers 180 FRR minutes perhaps P F N/A Control of fire spread C1-6 Resident storage affecting escape routes P F N/A Fire safety systems. Occupancy numbers 180 FRR minutes perhaps P F N/A Fire safety systems. Occupancy numbers 180 FRR minutes so and provided social with a developing of the social provided social with a developing of the social provided social provided social provided social provided social	Roof type, profile and pitch Roofing underlay (spreaders over concrete tiled roof, requirement for anti-ponding bds <17°) Have details & flashings been provided for the hips, ridges, valleys, aprons & barges? Internal metal gutter capacity & overflow	F	,	F F	N/A N/A	
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>40m square requires Property rating of 30 minutes if closer than 1m or where a WB risk group 3m to boundary P F N/A	 <40m square requires Property rating of 30 minutes if closer than 0.3m to boundary. >40m square requires Property rating of 30 minutes if closer than 1m or where a WB risk group 3m to 			F	N/A	
Fire Service Vehicular access. P F N/A	Fire Service Vehicular access.	F	•	F	N/A	

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Fire protection of adjacent spaces are necessary where they contain risk groups SI or SM .			N/A	
Accessibility considerations?		F	N/A	

Alternative Solutions

- Alternative solutions involving structural, geotechnical, fire, weather tight, acoustic, HVAC, energy efficiency and fire design will be peer reviewed by a contractor/specialist
- Before finalizing a decision of whether to accept or refuse an alternative solution the processor will obtain a peer review from their Team Leader/Technical Leader
- In making a decision, the Building Consent Assessor may give consideration to (but is not limited to) comparison with acceptable solutions, other documents, standards, best practice guides, publications, expert opinion, determinations, in-service history, product certification compliance with Building Code objectives. Consideration may also be given to industry guidance provided in BRANZ Bulletin #456 (Dec 2004).

Alternative Solutions, Change of use, ANARP, Section 112 - Reasons for Decisions continued and or other

P = Pass = Compliance with the Building Code

F= Fail = Non-compliance with the Building Code

N/A = Considered but Not Applicable to this Project

Pro	Producer Statements												
PS	Acceptance Guidelines PS will be accepted from approved persons recognised as having appropriate technical competence / qualifications / experience / history within their specific discipline.												
Cir PS	rcle Statement Type: S 1 – Design S 2 – Design Review			Comments:									
Са	ategory: (circle)	PSI	CALCS	SPECS	DRAWINGS	PS2	Producer Statements formatted as below & architectural plans are signed by Engineer						
Str	ructural												
Ge	eotechnical					Ţ							
-	her		<u></u>										
	ondition Consent for Co M 1-5 on PS1or check cov												
A Pr	ducer Statements; roducer Statement requir prietary buildings:	res the	following a	ıs a minimun	n requirement to	be acc	epted by the Rotorua District Council for						
	A written statement												
	Header with 'Producer Statement'												
	Who is issuing the Producer Statement (suitably qualified and author of Producer Statement)												
	Who has completed or designed the work identified (qualifications to undertake the work required)?												
	The product name and specifications for application of product used (where applicable)												
	What parts/clauses of the Building Code the work relates to												
	Clearly identifying what part of the building consent work is covered by the Producer Statement												
	Provide the sum of Profe	essiona	al Indemnit	y Insurance	held								
	The author's name and	signatı	ıre										
	Qualifications												
	Address												
	Registration Number												
	Membership of Profession	onal O	rganisation	I									
	Date the Producer Statement was produced.												
Stat 1.	tement of Compliance; Rotorua District Counci compliance can include	il will a			ompliance in ass	essing	compliance with the Building Code. Statements of						
	Specific design from a non engineer												
2.	Statements of compliance require the following as a minimum to be accepted by the Rotorua District Council:												
Ц	Who has issued the statement of compliance												
\sqcup	Product name			Name and signature									
	Address of relevant pro	perty (where app	Registration/license number (where applicable									
	Description of application	on (who	ere applica	ble)		Addre	ess of author						
	otes on Acceptance of F articular author):	Produc	er Statem	ent and/or S	Statement of Co	mplian	nce (Reasons for your decision to accept from a						

GRANTING BUILDING CONSENT

Sign the application form to grant the building consent once satisfied on reasonable grounds that if the building work was to be constructed in accordance with the approved documents, then compliance with the Building Code will be met.

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Document Set ID: 1363240 Version: 35, Version Date: 06/08/2007